



Dear Parents/Carers

Re: School photographs

We have our school photographer in school on **Wednesday 13 October 2021** taking individual portrait photos of students in **Years 9, 11 and 12**. For any students who are absent from school on this day, a catch up session will be arranged in a few weeks.

Photos of siblings from any year groups will be available during lunchtime. Please just ask your children to come along to the Gym together.

The photographers are Academy Portraits based in Cheltenham (www.academyportraits.co.uk) who are fully experienced, DBS checked professional photographers. Photos will be taken following safe distancing guidelines. Photos are taken to update our school systems and in addition to this, the photo day provides parents/carers with the opportunity to purchase from a range of photo packages, including enlargements and various photo gifts. Every order placed will also benefit the school as we will receive commission.

Students will have a unique order code given to them on the day. After a few days, this will enable you to log on to the secure website to view and order photos. Proof order cards will also be sent to school for your child to bring home. All orders are placed and paid for online directly with Academy Portraits. We are unable to accept any cash payments sent into the school.

Please place orders within 14 days and once all orders are placed the photograph orders will be sent to school and given out to children to bring home. Orders placed after the 14 day timeframe will be subject to a postage and packing charge. We will remind you of the deadlines nearer the time.

Please do not hesitate to contact the school if you should have any further queries.

Yours faithfully

Lyndsey Woodward
Marketing Manager

Ashchurch Road, Tewkesbury
Gloucestershire GL20 8DF

Reception: **01684 292152**
Attendance Line: **01684 851806**

Email: **office@tewkesburyschool.org**
Website: **www.tewkesburyschool.org**

Headteacher: **Mr G M Watson** BSc PGDip NPQH